

Registration in the supplier directory (<https://start.toscana.it/>)

For any issues please contact 081 0084010

To register, you must complete the procedure, entirely online, starting from the link on the home page in the Economic Operators section link "Registrazione indirizzario" in home page and then "Iscrizione all'indirizzario"

The screenshot shows the 'Sistema di acquisti telematici della Regione Toscana' login page. On the left, there is a login form with fields for 'Username' and 'Password', and a link 'Hai dimenticato la password?'. Below the login form is a sidebar menu with links: 'Gare', 'Bandi e avvisi', 'Aggiudicazioni ed affidamenti', 'Sito e riferimenti', 'Progetto', 'Istruzioni', 'Informativa sui cookie', 'Contatti', 'Operatori economici', and 'Registrazione indirizzario'. The 'Operatori economici' link is circled in red. The main content area is titled 'Comunicati informativi' and 'Bandi e avvisi'. It displays a table of procurement notices with columns: 'Oggetto', 'Tipo di appalto', 'CIG', 'Importo', 'Stato', and 'Data di pubblicazione'. The table lists three notices, including one from 'AZIENDA USL TOSCANA CENTRO' and another from 'COMUNE DI SOVICILLE'.

The screenshot shows the 'Operatori economici - Registrazione indirizzario' page. The page has a header with the 'REGIONE TOSCANA' logo and the title 'Sistema Telematico Acquisti Regionale della Toscana'. Below the header is a navigation bar with links: 'Home', 'e-Procurement', 'Sistema Dinamico Acquisto', and 'Mercato Elettronico'. The main content area is titled 'Operatori economici - Registrazione indirizzario'. It contains a login form on the left and a central message box. The message box contains the following text: 'Mediante l'iscrizione all'indirizzario le imprese segnalano il loro interesse a partecipare alle gare telematiche. Per iscriversi è necessario completare la procedura, interamente online, a partire dal link sottostante. Dovrete specificare alcuni dati relativi all'impresa che si desidera registrare e le categorie merceologiche per le quali desiderate essere contattati. Per accedere alla procedura di iscrizione: Iscrizione all'indirizzario'. The 'Iscrizione all'indirizzario' link is circled in red. The page also includes a sidebar menu with links: 'Gare', 'Bandi e avvisi', 'Aggiudicazioni ed affidamenti', 'Sito e riferimenti', 'Progetto', 'Istruzioni', 'Informativa sui cookie', 'Contatti', 'Operatori economici', and 'Registrazione indirizzario'.

At any time, the economic operator can request cancellation pursuant to Legislative Decree 196/2003 and subsequent amendments. from the supplier directory.

On the following pages of the registration procedure it is necessary to specify the data relating to the economic operator who registers and the product categories for which he wishes to be notified. Mandatory fields are indicated with an asterisk (*).

By pressing the Proceed button any compilation errors will be highlighted in red. Only if all the values entered are considered valid, the data entered will be stored on the system. However, the registration procedure has not yet been completed and the user can access the section dedicated to product categories.

ATTENTION: it is very important that economic operators keep the username and password chosen in mind and in a confidential manner: for security reasons, no one, not even the system administrator can access them.

Choice of product categories

Once the first step of the registration procedure has been completed, the lists of product categories of services, supplies, works are presented into which the supplier directory is divided.

Each economic operator can select, by checking the box or clicking on the category name, all the categories for which he wishes to be contacted.

At least one product category must be selected, while there is no limit to the maximum number of categories that an economic operator can select.

Registration in a particular category does not bind or exclude an economic operator from participating in a tender published in the same product sector.

On the occasion of the launch of new procedures by means of an announcement or notice, the electronic system sends a report to the economic operators who have indicated the same product categories in which the procedure is published.

Confirm data

After selecting the product categories, a summary page of the data entered is presented; in case of errors, changes can be made using the navigation keys Back.

On the other hand, by pressing the Proceed button, the data will be sent to the system which will store and conclude them, showing a message to the user that registration has been completed.

The economic operator can make changes to these data at any time by accessing the Edit personal data menu.